

# doncare

## Position Description DAWN Program

Doncare is a dynamic not-for-profit organisation that provides services to the most vulnerable and disadvantaged residents of Manningham and surrounding suburbs.

Doncare supports families and individuals of all ages to access opportunities that will assist them in their daily living and enhance family functioning. Doncare provides high-quality services in the areas of Counselling, Emergency Relief, Case Management, Family Violence Services, Family Services, and Social Support for seniors.

Doncare receives funding from local, State and Federal governments to operate some of its programs and utilises the revenue of its seven opportunity shops and the support of private donations, philanthropic trusts and the community sector.

### General Information

Position Title:	DAWN Volunteer Mentor
Reports To:	DAWN Coordinator/s
Terms:	This is an ongoing volunteer position
Hours of Work:	1-2 hours a week and an additional 2 hours per month for the monthly Mentor Meetings, for a minimum commitment period of 12 months.
Location:	Mentor training and monthly meetings take place at Doncare, Suite 4, Level 1, 687 Doncaster Road, Doncaster. Work with the client will occur at various locations to be determined by the client and the Mentor.

### The DAWN Program

DAWN is a mentoring program that links trained volunteer Mentors with women recovering from the impacts of family violence. Mentors provide one-on-one support for one to two hours a week for 12-24 months.

### Key Responsibilities

A Mentor provides practical and emotional support to a woman, for example by

- Going with her for walks, to cafes for coffee or to movies,
- Helping her link in with other services,
- Supporting her at appointments or at court, and/or
- Helping her access information and resources.

## **Selection Criteria**

If you meet the following criteria, we strongly encourage you to apply.

- Aged thirty-five years or over
- Excellent communication skills
- Ability to listen and empathise
- Understanding and non-judgmental
- A commitment to attending monthly meetings
- A commitment to ongoing learning and skill development

Some of our volunteers are themselves survivors of family violence.

## **Other Requirements**

Applicants must

- Possess, or be willing to obtain, a volunteer Working with Children Check
- Be willing to undertake a National Police Check (at Doncare's expense)
- Possess a current driver's licence
- Adhere to Doncare's Code of Conduct and OH&S policies, as well as other relevant policies and procedures.
- Adhere to the Child Safe Standards when working with children and young people. Doncare is committed to adhering to the Victorian Government's Child Safe Standards which are embedded in our organisational culture and reflect our commitment to the safety and wellbeing of children and young people.

## **What can DAWN do for you?**

- Volunteers receive initial training to increase their understanding of the nature, prevalence and gendered drivers of family violence and its impacts, and training in the role of the Mentor.
- Ongoing training and support are provided via the monthly Mentor Meetings. The DAWN Coordinators also provide support and information to Mentors individually, as needed.
- Mentors have the opportunity to support women in recovery from family violence.
- Mentors have the opportunity to meet people from diverse backgrounds and experiences.
- Mentors have the opportunity to be part of a unique program which benefits from Doncare's experience as a leading provider of quality community services in Manningham and beyond, for over 50 years.

**Application process – please apply online via the Doncare website:**

<https://doncare.org.au/forms/dawn-mentor-volunteer-application>